

## VILLAGE OF IRMA

Minutes of the Regular Meeting of Irma Village Council held December 8, 2015 at 7:00 p.m. in the Irma Village Council Chambers.

- CALL TO ORDER:** Mayor Dennis Fuder called the meeting to order at 7:00 p.m.
- PRESENT:** Mayor Dennis Fuder, Deputy Mayor Joan Green, Councillor Cory Challenger, Councillor Douglas Coubrough, Councillor Vance Fuder CAO Neil Loonen and Public Works Foreman Rob Lee.
- GALLERY:**
- DELEGATION:**
- Irma Fire Department: Fire Chief Clair Prior, and Deputy Chief Doug Emter.
- The Irma Fire Department gave the Village council the following stats in regards to the Irma Fire Department. There were sixty (60) medical calls requiring one thousand and fifty three man hours (1053). There were seven (7) multi vehicle accidents accounting for seven hundred and twenty six man hours (726). Three (3) false alarms accounted for nineteen (19) hours. There were twelve (12) fire inspections needing three hundred and fourteen hours (314). There were two (2) fire calls that required (12) hours. Twenty one (21) brush fires needed eight thousand four hundred and ninety two (8492) hours. Finally there were twenty five hours of miscellaneous requirements which included driving to get vehicles service etc.
- AGENDA:**
- Motion: 15-240
- MOVED BY Deputy Mayor Joan Green that the agenda amended be accepted as printed for the December 8, 2015 meeting with the additions of under New Business outdoor rink, and Archibald plot.
- Carried
- APPROVAL OF REGULAR MEETING MINUTES:**
- Motion: 15-241
- MOVED BY Councillor Doug Coubrough that the Village of Irma's regular meeting minutes of November 10, 2015 be accepted as printed with the change of Motion 15-228 the word "form" should read "from".
- Carried
- APPROVAL OF REGULAR MEETING MINUTES:**
- Motion: 15-242
- MOVED BY Councillor Vance Fuder that the Village of Irma's regular meeting minutes of November 24, 2015 be accepted as printed.
- Carried
- APPROVAL OF REGULAR FINANCIALS:**

Initials of Mayor and CAO:

Motion: 15-243

MOVED BY Councillor Vance Fuder that the month of November's Financial Balance sheet be accepted as information.

Carried

**APPROVAL OF  
ACCOUNTS PAYABLE:**

Motion: 15-244

MOVED BY Councillor Cory Challenger that the Village of Irma approve the following November accounts for payment listing the following cheque numbers 11179-11265, and DW 91.

Carried

<b>ACCOUNTS FOR PAYMENT</b>			
	<b>Nov-15</b>		
11179	Payroll	Payroll	\$ 1,511.89
11180	Payroll	Payroll	\$ 705.16
11181	C. Loonen	Salary	\$ 1,819.70
11182	Payroll	Payroll	\$ 989.98
11183	AMSC	Power	\$ 4,708.82
11184	Alberta One Call	October 2015 notifications	\$ 25.20
11185	Bumper to Bumper	Shop supplies	\$ 121.67
11186	Canwest Propane	Propane for dumpsite	\$ 181.29
11187	Chacutenah Manor	4th quarter housing grant	\$ 930.25
11188	C. Challenger	Remuneration	\$ 3,697.00
11189	Cleartech	Chlorine	\$ 701.40
11190	D. Coubrough	Remuneration	\$ 300.00
11191	Direct Energy	Natural Gas	\$ 856.83
11192	Firefighter Payroll	FF Payroll	\$ 2,362.50
11193	Firefighter Payroll	FF Payroll	\$ 775.00
11194	D. Fuder	Remuneration	\$ 553.00
11195	V. Fuder	Remuneration	\$ 300.00
11196	K. Gosselin	Janitor contract	\$ 550.00
11197	Government of Alberta	Local Government Binder update	\$ 33.55
11198	J. Green	Remuneration	\$ 520.00
11199	Firefighter Payroll	FF Payroll	\$ 1,455.00
11200	Firefighter Payroll	FF Payroll	\$ 1,295.00
11201	Irma Coop	Supplies & Fuel	\$ 1,010.26
11202	Irma Rec Board	MSI Grant from MD of Wainwright	\$ 28,373.62
11203	Firefighter Payroll	FF Payroll	\$ 1,270.00
11204	Firefighter Payroll	FF Payroll	\$ 2,106.25
11205	LAPP	Pension	\$ 1,452.59
11206	C. Loonen	Reimburse Mileage	\$ 184.58
11207	Median Automotive	PW/FD truck repairs	\$ 278.80
11208	Firefighter Payroll	FF Payroll	\$ 320.00
11209	Firefighter Payroll	FF Payroll	\$ 410.00

Initials of Mayor and CAO:

11210	Firefighter Payroll	FF Payroll	\$ 230.00
11211	Firefighter Payroll	FF Payroll	\$ 1,170.00
11212	Firefighter Payroll	FF Payroll	\$ 1,681.25
11213	North Star Planning	Public hearing and final draft	\$ 656.25
11214	Firefighter Payroll	FF Payroll	\$ 495.00
11215	Firefighter Payroll	FF Payroll	\$ 775.00
11216	Firefighter Payroll	FF Payroll	\$ 1,822.50
11217	Ricoh Canada	black/white & color copies	\$ 168.27
11218	Firefighter Payroll	FF Payroll	\$ 875.00
11219	Firefighter Payroll	FF Payroll	\$ 1,120.00
11220	Rocky Mountain Phoenix	Facepiece, hoses	\$ 7,539.00
11221	Stafford Plumbing	Replace fittings at waterplant	\$ 340.37
11222	Telus Cellular	FD Cell	\$ 52.27
11223	The Norcan Group	Invoice from Altime Engineering	\$ 4,466.18
11224	Firefighter Payroll	FF Payroll	\$ 1,530.00
11225	CANCELLED CHEQUE	CANCELLED CHEQUE	
11226	CANCELLED CHEQUE	CANCELLED CHEQUE	
11227	CANCELLED CHEQUE	CANCELLED CHEQUE	
11228	CANCELLED CHEQUE	CANCELLED CHEQUE	
11229	CANCELLED CHEQUE	CANCELLED CHEQUE	
11230	CANCELLED CHEQUE	CANCELLED CHEQUE	
11231	Vadim Software	Winfin Programs	\$ 3,542.70
11232	Firefighter Payroll	FF Payroll	\$ 1,193.75
11233	Wainwright Assessment Group	Monthly contract	\$ 661.50
11234	Waste Management	October pick-up	\$ 1,744.39
11235	Weekly Review	Fire prevention ad	\$ 105.00
MC	Land Titles		\$ 10.00
11236	Firefighter Payroll	FF Payroll	\$ 1,530.00
11237	Payroll	Payroll	\$ 1,711.87
11238	Payroll	Payroll	\$ 551.31
11239	C. Loonen	Payroll	\$ 1,819.70
11240	Payroll	Payroll	\$ 1,061.59
11241	ADT Canada	Alarm monitoring for Fire hall	\$ 176.37
11242	AAMDC	Calendars, binders, journals, office supplies	\$ 70.25
11243	AMSC Insurance	Benefits	\$ 1,703.47
11244	Autographx	Decals for new FD pumper truck	\$ 472.50
11245	B&R Eckels	Freight for chlorine	\$ 426.41
11246	Canada Registry	AB Prov. Registry listing	\$ 555.44
11247	Cleartech	Chlorine for waterplant	\$ 1,491.00
11248	D. Fuder	Mayor Honorarium - November	\$ 250.00

Initials of Mayor and CAO:

11249	Government of Alberta	2015 Linear Assessment	\$ 31.06
11250	Group Benefit Fund	Benefits	\$ 1,125.00
11251	G. Inkster	Dumpsite contract - November	\$ 400.00
11252	Irma Recreation Board	Grant from MD from September 2015	\$ 7,500.00
11253	LAPP	Pension	\$ 1,547.81
11254	C. Loonen	Reimbursement	\$ 29.59
11255	MCSNet	Internet	\$ 104.90
11256	Revenue Canada	CPP, EI, Income Tax	\$ 2,963.73
11257	RFS Canada	Dec 2015 - Feb 2016 fees	\$ 595.35
11258	Rocky Mountain Phoenix	FD Hose	\$ 8,215.20
11259	SprayAlta	Spray village and cemetery	\$ 1,312.50
11260	Telus Cellular	FD Cell	\$ 169.11
11261	Telus Communications	Phones/fax line	\$ 676.54
11262	The Marketer	2016 Go East renewal	\$ 393.75
11263	The Norcan Group	Design and drafting utilities	\$ 7,411.95
11264	Wainwright Regional Waste to Energy	Missed invoice and november requisition	\$ 1,536.66
11265	Workers Comp	WCB	\$ 635.63
DW91	MasterCard	Stamps	\$ 53.55
11134	CANCELLED CHEQUE	CANCELLED CHEQUE	-\$ 1,995.00
			\$134,505.01

## POLICY REVIEW

### IRMA BOARD MEMBER

Still waiting to hear from the MD.

### IRMA RESERVE POLICY

Motion: 15-245

MOVED BY Councillor Vance Fuder that the Village of Irma accept the Irma Reserve Policy as an official policy for the Village of Irma and place it in the Irma Policy Book.

Carried

## BYLAW READINGS

### BUSINESS ON GOING:

#### SOCIETY FOR IRMA SCHOOL ENHANCEMENT

Just waiting on one more signature.

#### GYM EXPANSION

Council held a discussion in regards to funding options for the project and what the villages amount could be. There will be a meeting held with the Municipal District of Wainwright on December 22, 2015.

#### FIRE LANES

A talk about easements was held.

## NEW BUSINESS

Initials of Mayor and CAO:

**ACTION LIST****OFFICE CLOSURE EMERGENCY CONTACT****SKID STEER**

Motion: 15-246

MOVED BY Councillor Cory Challenger that the Village of Irma accept the quote for the Skid Steer for the ACP grant snow removal pilot program from John Deere (Brandt) at \$73,500.00 plus GST.

Carried

Motion: 15-247

MOVED BY Councillor Vance Fuder that the Village of Irma accept the quote from Agland for \$8,389.00 for the skid steer trailer for the ACP grant snow removal pilot program.

Carried

**NORTHERN LIGHTS LIBRARY REQUISITION**

Motion: 15-248

MOVED BY Deputy Mayor Joan Green that the Village of Irma accept the Northern Lights Library Requisition Request.

Carried

**OPEN HOUSE**

Motion: 15-249

MOVED BY Councillor Doug Coubrough that the Village of Irma contact the Town of Wainwright to see what their plan is in regards to the curb side recycling program.

Carried

Motion: 15- 250

MOVED BY Councillor Cory Challenger that the Village of Irma enter negotiations with Green For Life about curbside recycling.

Carried

**INTERM BUDGET**

Motion: 15-251

MOVED BY Councillor Doug Coubrough that the Village of Irma have administration pay the 2016 bills according to the 2015 operating budget until the final budget is adopted in 2016.

Carried

**SNOW REMOVAL**

A review of the snow removal policy and bylaw was held.

**ARCHIBALD**

Motion: 15- 252

MOVED BY Councillor Doug Coubrough that due to the error occurring in 2010 at the cemetery that Margret Archibald be reimbursed the Full amount paid for the plot \$107.00.

Carried

Motion: 15- 253

MOVED BY Deputy Mayor Joan Green that the Village of Irma have the cemetery committee, public works, and the Archibald family meet in the spring to discuss options for where the memorial tree can be placed.

Carried

**COMPLAINTS****CORRESPONDENCE**

Initials of Mayor and CAO:

## REPORTS

### **Rob Lee Public Works Forman**

- Snow removal has begun
- It took Rob four days to clean the streets and alleys. He is going to try and keep track of the length of time it takes this year after each snowfall.
- Reviewed snow removal policy with council
- Water change is going well, we have no ammonia in the plant which is one of the goals
- Every Monday there is testing to be done for ammonia
- Win Tun complimented staff on the execution of the change over

### **Mayor Dennis Fuder**

#### Family Community Services

- Held the Organizational meeting
- All groups stayed the same

### **Deputy Mayor Joan Green**

#### Irma Library Board Meeting

- Built the budget for the board
- Talked about what changes could come to the library if a new school was built

#### Battle River Foundation

- Bill Lawson has replaced Phil Valleau as a Municipal District of Wainwright Representative.
- Held the organizational meeting where there was no change.

### **Councillor Vance Fuder**

#### Irma Ag Society

- Santa Days are on Dec. 12, 2015
  - Kids Movie at Elks hall at 1:00 PM
  - Sleigh rides if weather permits
- Farm safety day tentatively set for June 23- 24, 2016

#### School Advisory Committee

- Discussion on grad date
- Christmas break is December 19, 2015 to January 4, 2015
- Christmas Hampers for families in need
- Elementary Christmas Concert is Dec. 16 at 1 PM and Dec. 10 is the band concert

### **Cory Challenger**

#### Irma Recreation Board

- There was discussion about the dugout and the process to get the paperwork in
- The Christmas party with the Village was talked about
- The work that needs to be fixed at the wash house was discussed

Initials of Mayor and CAO:

Ambulance Board

- Ted Wilkinson is Chair
- Will Challenger is Vice Chair
- The building has had a flood
- Repair work and damage is being assessed

**Councillor Douglas Coubrough**

Cemetery Committee

- prepared a recommendation to Village Council for an increase in burials, cremations, niches, and other cemetery fees
- the columbarium cost and engraving were discussed
- discussed watering trees and other cemetery maintenance

GYM Expansion Committee October 28, 2015

- held an organizational meeting

GYM Expansion Meeting November 25, 2015

- Planned a tour for the Paradise Valley site
- Looked into options for committees

Motion: 15-254

MOVED BY Councillor Vance Fuder that the Village of Irma reports are accepted as given and received.

Carried

**IN-CAMERA**

**ADJOURN**

Motion: 15-255

MOVED BY Councillor Cory Challenger that the Village of Irma meeting be adjourned at 9:29 P.M.

Carried

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Mayor

\_\_\_\_\_  
CAO

Initials of Mayor and CAO: