

VILLAGE OF IRMA

Minutes of the Regular Meeting of Irma Village Council held February 9, 2016 at 7:00 p.m. in the Irma Village Council Chambers.

CALL TO ORDER: Mayor Dennis Fuder called the meeting to order at 6: 55 p.m.

PRESENT: Mayor Dennis Fuder, Deputy Mayor Joan Green, Councillor Cory Challenger, Councillor Douglas Coubrough, CAO Neil Loonen and Public Works Foreman Rob Lee.
Regrets: Councillor Vance Fuder

GALLERY:

DELEGATION:

Dianne Boudreau and Richard Langley. Attended the meeting from 7:05 P.M. until 7:30 P.M.

There were three topics the resident wished to discuss.

- 1) Highway Signage- The resident wanted to discuss the process of putting up a sign with council and how it would have been more helpful if there was some form of written application. This would have speed up the process for them and given them a clearer picture of what was required. Also Dianne inquired about if the village would consider a new business package.
- 2) Tax Incentive- The ratepayer asked if council was considering a tax incentive for renovation's done to Main Street. Dianne wanted an update on the program.
- 3) By-law Enforcement- Finally the resident wanted to discuss by-law enforcement and the process to make sure all properties are clean in the summertime and the sidewalk is clean in the winter.

IRMA SUMMERSPIEL- Did not attend.

AGENDA:

Motion: 16-22

MOVED BY Deputy Mayor Joan Green that the agenda amended be accepted as printed for the February 9, 2016 meeting with the additions of under New Business East Central 911 requisition and visit.

Carried

APPROVAL OF REGULAR MEETING MINUTES:

Motion: 16-23

MOVED BY Councillor Douglas Coubrough that the Village of Irma's regular meeting minutes of January 12, 2016 be accepted as printed.

Carried

Initials of Mayor and CAO:

Motion: 16-24

MOVED BY Deputy Mayor Joan Green that the Village of Irma's regular meeting minutes of January 26, 2016 be accepted as printed.

Carried

APPROVAL OF REGULAR FINANCIALS:

Motion: 16-25

MOVED BY Councillor Cory Challenger that the month of January's Financial Balance sheet be accepted as information.

Carried

APPROVAL OF ACCOUNTS PAYABLE:

Motion: 16-26

MOVED BY Councillor Douglas Coubrough that the Village of Irma approve the following January accounts for payment listing the following cheque numbers 11319-11389, and DW 01- DW 03.

Carried

Accounts for Payment January 2016

Payroll	Payroll	11319	\$ 1,664.35
Payroll	Payroll	11320	\$ 763.37
Payroll	Payroll	11321	\$ 1,718.26
Payroll	Payroll	11322	\$ 1,105.11
MasterCard	Utility bill postage	DW01	\$ 178.50
MasterCard	Water Seminar	DW02	\$ 278.25
Alberta Association Of M.D.'s	Storage boxes / file folders	11323	\$ 53.96
Alberta Fire Chief's Association	2016 Active Member	11324	\$ 189.00
Alberta Municipal Services Corporate	Power	11325	\$ 4,982.24
Alberta One-call Corporation	Dec. 2015 Notifications	11326	\$ 12.60
Chauvin, Village of	ICE salaries	11327	\$ 3,060.81
CLEAR TECH INDUSTRIES INC.	Chlorine	11328	\$ 1,035.72
Coubrough, Douglas	council	11329	\$ 100.00
Direct Energy Regulated Services	Natural Gas	11330	\$ 1,483.58
Edgerton, Village of	Welding bottom of ICE trailer	11331	\$ 269.29
Fire Fighter	wages	11332	\$ 35.00
Fuder, Dennis	WDCHF - Mileage-council-reimbursement of flowers	11333	\$ 311.25
Fuder, Vance	emergency response (2015) & Arena & council	11334	\$ 300.00
Glover International	'12 White International Truck -	11335	\$130,682.21

Initials of Mayor and CAO:

Trucks Ltd.	ICE		
Go East RTO	2016 membership	11336	\$ 250.00
Gosselin, Kara	Jan. 2016 contract	11337	\$ 550.00
Green, Joan	council & Manor meeting	11338	\$ 200.00
Fire Fighter	wages	11339	\$ 125.00
Irma Co-op	PW & FD fuel; PW/Admin/FD supplies	11340	\$ 637.19
Irma History Book,	1 copy of Volume III for Office	11341	\$ 60.00
Fire Fighter	wages	11342	\$ 60.00
Lakeland Communications	8 High Capacity Lion Battery	11343	\$ 798.00
Fire Fighter	wages	11344	\$ 130.00
Larson Mechanical	CVIP Changed clamps / torqued wheels	11345	\$ 357.00
Fire Fighter	wages	11346	\$ 137.50
Local Authorities Pension	Local Authorities Pension Plan	11347	\$ 1,607.05
Loonen, Cornelius	Reimbursement - 2012 ICE truck Registration/plate	11348	\$ 84.45
MCSNet	Internet - FD/PW/Admin	11349	\$ 83.90
Fire Fighter	wages	11350	\$ 20.00
Fire Fighter	wages	11351	\$ 20.00
Fire Fighter	wages	11352	\$ 120.00
Fire Fighter	wages	11353	\$ 50.00
Northern Lights Library System	2016 requisition	11354	\$ 2,316.99
Fire Fighter	wages	11355	\$ 55.00
Fire Fighter	wages	11356	\$ 20.00
Fire Fighter	wages	11357	\$ 60.00
Fire Fighter	wages	11358	\$ 35.00
Fire Fighter	wages	11359	\$ 40.00
Star News Inc.	Fireman's Ball Thank - you ad in Star	11360	\$ 735.00
Telus (Cellular)	FD cell phone	11361	\$ 104.54
Fire Fighter	wages	11362	\$ 90.00
Vadim Software	Win -Fin support Jan 1 - Dec 31, 2016	11363	\$ 168.00
Wainwright Assessment Group	Jan 2016 monthly contract	11364	\$ 661.50
Waste Management of Canada Corporate	Contract	11365	\$ 1,744.39
Weekly Review	Christmas Ad	11366	\$ 120.75

Initials of Mayor and CAO:

Fire Fighter	wages	11367	\$ 120.00
Payroll	payroll	11368	\$ 1,535.78
Payroll	payroll	11369	\$ 555.96
Payroll	payroll	11370	\$ 1,718.26
Payroll	payroll	11371	\$ 1,011.68
MasterCard	postage	DW03	\$ 53.55
ADT Canada Inc.	Basic alarm monitoring	11372	\$ 94.34
Alberta Fire Chief's Association	2016 Membership	11373	\$ 189.00
AMSC Insurance Services Ltd.	Benefits	11374	\$ 1,755.06
Challenger, Cory	Jan 12 & 26	11375	\$ 200.00
Edgerton, Village of	Ratchet/chain/hooks	11376	\$ 505.06
Fenton, Blair	Wages Re-issue cheque	11377	\$ 775.00
Fuder, Dennis	January 2016 Honorarium	11378	\$ 250.00
Glover International Trucks Ltd.	Additional costs from original quote (ICE truck)	11379	\$ 8,435.70
Green, Joan	BRAED and mileage	11380	\$ 172.60
Group Benefit Fund	5 council-2 admin-1 PW- 1 admin/PW	11381	\$ 1,125.00
Inkster, Glen	Jan. 2016 - 9 X \$50.00	11382	\$ 450.00
Local Authorities Pension	Local Authorities Pension Plan	11383	\$ 1,500.65
M.D. Of Wainwright	Communication System Expense	11384	\$ 500.16
Revenue Canada	Income Tax Reduced	11385	\$ 4,177.96
Telus (Cellular)	Admin & PW cell phone	11386	\$ 171.14
TELUS Communications	phones/fax- office & FD	11387	\$ 686.20
Valon Technologies	FireHall.net	11388	\$ 810.00
Wainwright Regional Waste to Energy	Municipal Requisition	11389	\$ 768.33
			\$187,226.19

POLICY REVIEW**TAX INCENTIVE**

Motion: 16-27

MOVED BY Councillor Douglas Coubrough that the Village of Irma Community Improvement Program be tabled until the March meeting to ensure all council members are present for the topic.

Carried

Motion: 16-28

MOVED BY Deputy Mayor Joan Green that the Village of Irma send a letter to Dianne Boudreau explaining that there is no tax incentive being offered for renovations at this time.

Initials of Mayor and CAO:

Carried

SIGN POLICY

Motion: 16-29

MOVED BY Councillor Cory Challenger that the Village of Irma accept the presented Highway sign policy and place it in the policy binder.

Carried

BYLAW READINGS**SUBDIVISION AND APPEAL BOARD BYLAW #16-01**

A Bylaw to authorize the amendment of bylaw No. 9509 for the purpose of governing and regulating the Subdivision and Development Appeal Board.

Motion: 16-30

MOVED BY Councillor Doug Coubrough that the Village of Irma pass the first reading of the Amended Subdivision and Development Appeal Board Bylaw #16-01. With the changes of removing the second sentence under section 3 B).

Carried

BUSINESS ON GOING:**50 AVENUE TENDER**

Motion: 16-31

MOVED BY Councillor Cory Challenger that the Village of Irma accept the Tender Documents and put them out with a closing date and an opening tender date at 2:00 P.M. March 3, at the Village Office.

Carried

GYM EXPANSION**FIRE BOARD CAPITAL DISPERSAL**

When the Fire Fighters Association donates equipment, like fire trucks, to the Irma Fire Board the board will become the owner of the equipment. This means that when the asset is sold the funds will come to the Irma Fire Board.

GULBRAA LEASE

Motion: 16-32

MOVED BY Councillor Cory Challenger that the Village of Irma council allow administration to enter into an agreement with Kent Gulbraa for a two year lease for the land Lot 1 Block 1 Plan 1423977 at no cost.

Carried

NEW BUSINESS**ACTION LIST**

Council received the Action List as information.

SUBDIVISION

Motion: 16-33

MOVED BY Councillor Douglas Coubrough that the Village of Irma have the Mayor Dennis Fuder and the Chief Administrative Officer Neil Loonen sign the Subdivision and Development agreement for Lot 11 Plan 3618 ET.

Carried

ANNEXATION APPROVAL

The Village has official annexed land from M.D. to the village. Lot 1 Block 1 Plan 1423977 being the land.

Initials of Mayor and CAO:

FCS REQUISITION

Motion: 16-34

MOVED BY Mayor Dennis Fuder that the Village of Irma accept the FCS requisition of \$3,828.00 for 2016.

Carried

FIRE BUDGET

Motion: 16-35

MOVED BY Councillor Cory Challenger that the Village of Irma accept the Irma Fire Board's Budget for 2016 with a requisition of \$26,836.66.

Carried

EAST CENTRAL 911

Motion: 16-36

MOVED BY Councillor Douglas Coubrough that the Village of Irma pay East Central 911's requisition of \$1567.51.

Carried

COMPLAINTS**REPORTS****Rob Lee Public Works Forman**

- Equipment is working well
- Snow removal is well underway the weather has helped this year
- Loads of snow are still being moved to help with drainage
- The water plant had a chlorine problem with the Village receiving weaker chlorine due to a plant issue at the supplier. It has been resolved and things are back to normal.
- ICE joint staff is helping move snow
- Storm drains have been opened and lots of water has already gone through

Mayor Dennis FuderFamily Community Services

- Finalized the 2016 budget

Wainwright and District Health Foundation

- Went over details and planning for the Gala
- Dr. Muller is having work VISA issues
- 21 babies born in January
- Renovations are occurring on the main floor.

Gym Expansion Committee

- Talked about funding
- Discussed Sub Committee's to help divide the work load

Parent Advisory Council

- Issues with hot lunch freezer space
- Will not be doing Christmas hampers anymore
- Discussion occurred in regards to cross walk on the Northeast side of the school

Initials of Mayor and CAO:

Irma Fire Board

- The Board passed the budget for 2016 with the Village portion remaining the same at \$26836.66
- There was a discussion in regards to the disposal of assets for the board

Deputy Mayor Joan GreenBattle River Foundation

- There was a farewell for Kat Franson a former employee
- The board is looking into ways to improve the acoustics in the activity room
- Will be applying for the summer STEP grant
- Currently there are 7 single rooms open with no waiting list
- Looking to hire a new Assistant Manager
- Interviews for the Assistant Manager will be held in February
- Budget meeting was held
 - Large expense will be updating the fire-fighting system paid mostly through grants

Battle River Alliance for Economic Development

- New Executive Director Margot Begin
- A New Executive has been elected
 - Waiting to confirm the Treasurer position
- Tom Mansfield the Executive Director for Entrepreneurship and Regional Development gave a presentation
- The REACH program is up and running in Camrose
- The REACH program is starting in Wainwright
- The website will launch at the end of January
- East Alberta Trade Corridor is working on attracting more members
- RAIL conference will be held at OLDS next year
 - ATCO has signed on as a sponsor
 - Collected around \$15,000.00 last year

Irma Library Board

- There is now a coffee machine for patrons
- Story time will resume February 2016
- Policy review is under way
- Met with Ken from Library Services for directions
- Working on plan of service once meeting date is set
- Letter received from Northern Lights highlighting staff changes
- Library Board attend Recreation Board meeting to make the financial request for the year

Chacutenah Manor Board

- The board met with the residents at the manor to review any issues and discuss role of the caretaker
- Trailer is advertised for rent
- New Caretaker has been hired

Initials of Mayor and CAO:

- Looking into new common lounge furniture
- Still waiting for railing repair
- March the plumbing work should be done.

Councillor Vance Fuder
Not in Attendance

Cory Challenger
Irma Recreation Board

- Budget for 2016 was complete

Councillor Douglas Coubrough
No meetings

Motion: 16- 37

MOVED BY Councillor Douglas Coubrough that the Village of Irma reports are accepted as given and received.

Carried

IN-CAMERA

ADJOURN

Motion: 16- 38

MOVED BY Deputy Mayor Joan Green that the Village of Irma meeting be adjourned at 9:47 P.M.

Carried

Mayor

CAO